

# Protocols for Fishing Tournaments and Lake Events



The designated facility for fishing tournaments and other lake events is [Shelter #2 at William G. Lunney Lake Farm County Park](#). Dane County Parks, with the assistance of the Madison Fishing Expo, made improvements to Shelter #2 for fishing tournaments and other water related events. The site provides a shelter, restrooms, grass parking for trucks and trailers, a mooring pier for staging and water front utilities (water and electrical). Keep in mind while this facility has additional amenities for fishing tournaments, it is also available for general rentals.

**Lake event organizers must make reservations by submitting a [Special Event Permit Request](#).**

## **Reserving Shelter #2**

1. A [Special Event Permit Request](#) should be submitted as early as possible in the planning process to hold this facility. You will need to know the date, approx. start and end times and estimated number of participants and spectators to submit this request.
2. Dane County Parks staff will hold the shelter for your event within 48 business hours and confirm the facility hold by email.
3. Park staff will review, approve and set fees for your event, usually within 1-2 weeks of application submission. Once finalized, you may log back into your [online reservation system](#) account or call the Parks Office at (608) 224-373 to pay the events fees.

## **Estimated Cost**

- Special Event Permit \$75
- Shelter Reservation Fee: Shelter fees are based on the expected number of people attending the event. Shelter #2 at William G. Lunney Lake Farm County Park is a Premier Shelter, which has different rates for weekends (Fridays, Saturdays, Sundays, and holidays) vs. weekdays.
- Additional optional add-ons, including overflow grass parking, alcohol permit, extra picnic tables, etc. See the [Special Event Permit Price Guide](#) for more details.

## **Running the Tournament**

- Temporary signs may be posted on the park shelter road to direct people to Shelter #2 for the tournament.
- Banners, sponsors and endorsements can only be displayed at Shelter #2 including waterfront and pier, not at the lake access launch site.
- Boats: normally tournament boats launch at the William G. Lunney Lake Farm Lake Access Site. Once boats are in the water, vehicles and trailers are driven over to Lake Farm #2 and parked in the open grass field across the road from the Shelter. Non-boaters should then be picked up at the pier located at the shelter. Daily launch permits are required for vehicles and trailers parking at the boat launch, but are not required if vehicles and trailers are moved to the grass parking at Shelter #2.
- Event registration, tournament take off, and weigh-in must all occur from Shelter #2, not the lake access launch site.

Dane County Park Ordinances restrict tournaments or any other organized event from being run out of Dane County Parks Lake Access sites (boat launch facility) without a Special Use Permit. The County Ordinance was created in the 1990's to reduce congestion and user conflict at designated Lake Access sites. No launch Special Use Permit is required if all of the following conditions apply:

1. there is no organized activity or gathering site at the launch facility, including registration
2. there is no staged take off at the launch facility
3. there is no shore based weigh-in at the launch facility
4. there is no posting of banners at the launch facility
5. there are less than 10 boats participating



William G. Lunney

# LAKE FARM COUNTY PARK and CAPITAL SPRINGS RECREATION AREA

To 12/18

